



MoBar Net - User Manual



REJIS 4255 West Pine Boulevard St. Louis, MO 63108

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Help Desk: 314-535-9497 or 1-888-923-7255

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TABLE OF CONTENTS

GENERAL	
SYSTEM ACCESS	5
LOGIN PAGE - DESKTOP	5
Alerts and Notices	6
Change Firm	7
CLIENT BILLING	7
MAIN MENU	
SEARCHES	9
Power Searches	9
Name	9
Number	
DOR (DEPARTMENT OF REVENUE)	
Driver History	
Vehicle Registration	
Marine Registration	
Dealer Information	
Federal Death File	
RECORD REQUESTS	
WARRANT FILE	
Felony Warrant:	
, Traffic Warrant	
Agency	
COURT INFORMATION	
TRAFFIC FILINGS	
Arrest Summary	
CONFINEMENT INFORMATION	
ADMINISTRATION FUNCTIONS	
BILLING	
Αστινιτή	31
Ασμιν	32
MOBILE ACCESS	
ATTACHMENT	40
Missoliri Department of Revenue Notes	40
Types of Licenses	40 40
Driver License Restrictions	
The Point System	
Operator Status Code/Description	
Commercial Status Code/Description	
Sequence Number	
DOR Case Numbers	

GENERAL

Availability

Access to MoBar Net is available 24 hours a day, seven days a week.

Help Desk Assistance

Technical, application and security questions should be directed to the REJIS Help Desk by calling 314-535-9497 or 1-888-923-7255.

Hours: 7:00 a.m. to 8:00 p.m. Monday through Thursday 7:00 a.m. to 5:00 p.m. Friday

If the Help Desk cannot resolve your issue, they will forward it to REJIS' Desktop Support. A technician should be back to you within 24 hours.

Price List/Billing

For a current price list and online user guide visit: <u>www.mobarnet.org</u>

Billing questions or credit card changes should be directed to the Finance Department (Jan), 314-633-0296 and general questions should be directed to Lindsey Tracy at 314-633-0371 or e-mail <u>Ltracy@rejis.org</u>.

Printing

<u>Records</u> can be sent directly to a printer. The old option to save to a file is now to print to a PDF file. If you do not have PDF software on your device, contact your Firm's User Administrator or IT department. Examples of PDF software are Adobe Acrobat or CutePDF Writer.

Use of Data

While most of the data available through MoBar Net is public record, some of the information is available only to attorneys. When applying for access to MoBar Net, a firm representative signed an agreement that the information is to be used to serve clients in the conduct of the practice of law and for no other purpose. The resale of MoBar Net information as a product separate from the practice of law is specifically prohibited. Failure to comply will result in cancellation of access and possible legal penalties.

SYSTEM ACCESS

For security purposes, each person logging into MoBar Net is required to have their own User ID. There are no computer requirements; however, the recommended screen resolution is 1024 x 768. The desktop web system has been tested and approved for the following browsers: Internet Explorer, Chrome, Firefox, and Safari. If accessing the system from a tablet device (iPad) it's recommended to go to the desktop website but, you can run the mobile version from the tablet.

LOGIN PAGE - DESKTOP

You can set up a shortcut to the new web site (<u>https://pa2.rejis.org/web</u>). If you are using Internet Explorer Click *File > Send > Shortcut to Desktop,* when you are on the Private Access login page. Or, you can save the site to your Favorites.

The first time you login, you will be asked to change your password. Once you have entered the new password you will see the message "Your password change was successful. Click the 'Back to Logon' button."

Passwords will change every 90 days. The User ID is not case sensitive; however, the password is. After four (4) unsuccessful attempts you will be locked out and receive a message that the system was unable to log you in. Contact the REJIS help desk to reset your password.

REJIS Private Access Network
Powered By Construct Fugit an Internation
User ID * Password * Log In
Forgot password?
MOBARNET is a service of The Missouri Bar
© REJIS 2013 REJIS Commission * 4255 West Pine Blvd * St Louis, MO 63108 * REJIS Helpdesk 314-535-9497 or 1-888-923-7255

Once you log in, you will be asked to submit a list of security questions, which will be used when you contact the REJIS Help Desk for a password reset. Please follow the instructions on the screen.

Set Security Question	ns for \$
You have 5 security questions left to set.	
Question	Answer
1 Please select a question from the list below.*	Answer your question.*
2	
4	
5	
Help	
Select a question, type in an answer, then click save. You will including punctuation, in order to allow identification by the hel	need to know the exact spelling of your answer pdesk. Answers are not case sensitive.
The question answered will be added to your User ID in the sys Repeat the process until all question slots have been complete	stem and the next question box will populate. ed.
You may ask"What if I want to change the answer?" Simply an answer, and Save.	click Remove, select the question again, type in

Click Finish after you have submitted your questions.

If your firm's account has been suspended, you will receive a message that you are not authorized to access the system. Call the REJIS Help Desk for assistance.

If your firm requires additional access IDs, you can now submit a request on-line if you are the firm's User Admin (see Administrative Functions). It is important to let REJIS know if one of your employees who has a MoBar Net User ID leaves your firm so the username can be inactivated. Currently a request to delete a person cannot be submitted on-line. You cannot reuse a username that has been provided to you by REJIS.

ALERTS AND NOTICES

If there are any Alerts or Notices, you will see them as soon as you login. An *Alert* will be a message regarding a planned system outage; a *Notice* will be a message about training, etc.

Alerts and Notices
☑ Include Notices
Alert: PA2 Test Alert
Notice: PA2 Test Notice
Continue Logon

CHANGE FIRM

If you work for multiple law firms, you can now use the same User ID for both firms. When you login, you will be asked to select the firm for which you will be working. You can change the firm at any time during the session. You must notify the REJIS Help Desk if you wish to be affiliated with more than one firm or note it on the Service Agreement when you initially sign up for MoBar Net.

CLIENT BILLING

MoBar Net provides the option for firms to keep track of the work they do for specific clients.

If your firm has chosen to view the Set Client ID screen, it will appear as below. Some firms may also choose to make it mandatory to enter a Client ID. Once you have entered the Client ID, click the Save button and you will see the Main Menu. There are several options available regarding input of Client ID: input mandatory, Set

Set Client ID



Client ID screen appears but input not mandatory, or Set Client ID screen does not appear. To change your firm's Client ID option, call the REJIS Help Desk.

The Client ID field accepts up to 30 alphanumeric and special characters, such as dashes, to identify a client. This allows you to use your current account identification scheme in conjunction with MoBar Net. You are not allowed to use commas, quotation marks or single quotes. All MoBar Net charges will then be identified with that Client ID until a new Client ID is entered. Client IDs can be changed as many times as necessary once you are signed on. Accuracy of the client account number is the responsibility of the person signed on. However, once you change a Client ID in a session, you will lose track of that ID history for that session.

If you forget to assign a client number when you first log on, or want to apply the initial log on time to a specific client number, an option is available that allows you to do this. However, you can only apply the client ID to the start of a session the first time a client ID is entered during the log on session or you will overwrite the time/transactions you assigned to previous Client ID(s).

Detailed usage reports will not be mailed as these reports are provided on-line. A firm can only view its own billing information. Billing reports are current as of the previous day. The on-line reports only include system usage and data charges. Other charges, such as the monthly subscription fee or any credits, will appear only on the paper invoice.

If your firm chooses not to see the Client ID prompt, you may always enter a Client ID name/number at any time by clicking the Client ID arrow and selecting the Set Client ID option.

Although session time charges are not being billed, log on time is used to calculate your monthly subscription fee. There is a system time out feature that is invoked when no data has been sent or received over the communication lines for ten minutes.

Client billing reports will be saved on line for a year once you start using the new system. Click the Billing button from the main menu.

MAIN MENU

On the User ID bar, you will see your firm's name, your name, user ID and type of user assigned to your. There is also a log out button. You can also click on the MoBar logo at any time to be returned to the main menu.

		1	2	3 4
🚳 MoBar Net		8	V 888888 V 1A	3/2014 10:48 PM
Baker & Tracy Welcome Brown, Robert	Log out			
Main Menu				
Power Searches				
Name Number				
Basic Searches				
DOR Courts	Warrant	Confinement	Locator	1
				-
Traffic Arrest	Death File	Agency		
Record Requests				
Submit Status				
Administration				
Billing Activity	Admin			

1. Select User Activities

<u>Change Password</u> – Allows you to change your password at any time.

<u>Change Firm</u> – If you work for multiple firms, you can change the firm for whom you are doing work. Multiple firms will appear only if REJIS has assigned you to other firms.

<u>*Profile*</u> - When the following preferences are set, these will be your default options, where applicable in the search screen.

- Set DOR Past Convictions (number of years)
- Show Optional Fields
- Bar Number for conducting bar number searches for select courts.
- Upload a personal image which will then be visible on all your MoBar Net sessions.
- Enter or update your email address under Assign to Firms by clicking the Select link in front of your name.

<u>Admin</u> – Takes you to the Admin functions: list users, view user activity, request new User IDs, see firm information.

- 2. *Change Client ID* You can set an initial Client ID or change an existing one in addition to viewing activity for the Client ID you currently have selected.
- 3. View Responses Allows you to view the responses to searches you conducted during that session along with the time you conducted the search and the search criteria you used, (i.e. name or license for driver history). At any time during that log on session, you can go back and view your previous searches without another charge. However, if you change your Client ID, the previous responses will no longer be available for that session. You can always view the inquiries you made by viewing the Activity report.
- 4. *Notices and Alerts* If there are any Alerts or Notices, you will see them as soon as you log on. You can also click on the Notices and Alerts button at any time.

SEARCHES

POWER SEARCHES

A power search provides the option to search multiple data bases on one name or number. The responses are returned in an index on the response screen from which you can choose to look at each result.

Power Search	es
Name	Number

<u>Name</u>

Select the areas you wish to search and then enter the name. Sample, Sample was entered as the name. As you select the systems to be searched, the fields will expand to show the criteria required. For example, if you selected a court search, you will see a list of courts to be searched. Select the Courts you wish to search. You can also click on the Show Optional Fields link to input additional information to narrow your search.

Name Search	
Select Search Area(s) *	
Ø Driver History Ø Courts Ø Vehicle Ø Warran Marine Confine	Federal Death File Its ement
Search by Name	
Last Name * First	t Name * Middle Name Course
Sample	nole
Select Court(s) *	
City MO Municip	
St Louis City Municipal	Arnold Municipal Ballwin Municipal Bellefontaine Neighbors Municipal
Select Warrant Region(s) *	
St. Louis Area 🛛 Kansa	as City Area
Reset	

If you make any errors in entering the search criteria, an error message will appear at the top of the screen and a highlighted exclamation point at the end of the field. Correct the errors and hit the Search button.

Please correct the following problems:

- Last Name is required.
- First name is required.
- At least one Court must be selected.
- At least one Warrant Region must be selected.

You will see a response screen which will show the searches you entered.

Sea	rch Responses		
All r	esponses this session		
М	ain Menu		
	Activity	Time	Search Criteria
<u>View</u>	Warrant Index	12:58 PM	Area: ST LOUIS; Last Name: SAMPLE; First Name: SAMPLE
<u> View</u>	Court Index	12:58 PM	Court: ST LOUIS CITY MUNICIPAL; Last Name: SAMPLE; First Name: SAMPLE
<u>View</u>	DOR Vehicle Registration Index Response	12:58 PM	Last Name: SAMPLE; First Name: SAMPLE
<u>View</u>	Driver History Index	12:58 PM	Last Name: SAMPLE; First Name: SAMPLE; Sex: U; YearsOfPastConvictions: 99

If you click on the View Driver History Index you will see a list of the matches that met your search criteria.

Dri	ver Histo	ory								
	Back	New	Search	Next Page			Print			
	OLN	Last Name	First Name	Middle Name	Gen	Sex	DOB	Address	City	State
<u>View</u>	123456789	SAMPLE	SAMPLE	LOUISIANA		F	07/24/1981	89SOUTH	LOUISIANA	МО
<u>View</u>	G058176001	SAMPLE	SAMPLE	SAMPLE		М	06/25/1997	123	CHAFFEE	МО
View	N087324004	SAMPLE	SAMPLE	SAMPE		F	03/03/1980	123 HEREIAM	CAPE GIRARDEAU	MO

Click view for the record you wish to view and the full record will be returned. Once you have clicked to view a record, the index will then show a Viewed notation to indicate that you have already viewed the full response for that record. You cannot click it again to view; you can, however, go to the Response list and select the record from there.

Driver Histo	ory						Help (Al
Back	New Search	Expand All Coll	apse All Print				
DOR Driver							
THIS RECORD IS F	RESTRICTED UNDER TH	E FEDERAL DRIVER'S PRIVA	CY PROTECTION ACT				
Name SAMPLE, S	AMPLE SAMPLE						
		Status					
OLN G058176001		License REVOKED	Commercial None	:	School Bus None		
		Sex M	DOB 06/25/1997	Age	16		
		Hgt 5'11"	Wgt 123	Eyes	DICHROMATIC		
🔺 Address							
			Residenc	e 123			Current
				CHAFFEE, MO 637	40		
🔺 Status							
Licer	nse Class			Expiration	Last Updated	Sequence	
Curren	t License REVOKED		Type of Previous Comme	rcial Class			
Surren	dered To		Date Su	rrendered	Special Issuance		
RDPA-S	Special Restricted Drivi	ng Privilege			Effective	Expires	
🔺 Endorsemen	nts and Restrictions						
No Endorsements	No Restrictions						
ID Card							
	Expiration		Last Updated 07/02/1997			Sequence 970581760008	

After you have viewed or printed the record, click Back and you will be taken back to the index. Click Back again and you will be directed to the response list. Choose the next record to be viewed.

If there were no records that matched the name you entered, you will see the following message.

Warrant		
No records found	matching your sea	rch criteria.
Back	New Search	

Continue to select the records from the response list until you have retrieved the information for all your searches. Note that once you select a record off the index, that item will be retained on your response list. The response will be available until you log off or change your Client ID name/number. This will allow you to go back to that search without an additional charge for viewing that record.

Sea	arch Responses		
All r	responses this session		
	Activity	Time	Search Criteria
<u>View</u>	Driver History Full	1:04 PM	OLN: G058176001; YearsOfPastConvictions: 99
<u>View</u>	Warrant Index	12:58 PM	Area: ST LOUIS; Last Name: SAMPLE; First Name: SAMPLE
<u>View</u>	Court Index	12:58 PM	Court: ST LOUIS CITY MUNICIPAL; Last Name: SAMPLE; First Name: SAMPLE
C.P	DOB Vahiela Pagistration Index Pagnanaa	10-59 DM	Last Nama: SAMPLE: First Nama: SAMPLE
View	DOR Vehicle Registration index Response	12.00 FIM	Last Name, SAMPEL, First Name, SAMPEL

When you are finished viewing the responses to your power name search, click Main Menu. Or you can click the MoBar icon to return to the main menu.

<u>Number</u>

The same process as Name can be done using the power number search. Select the number type you want to use. Areas not available to search for the selected type will be grayed out. Based on the search areas you selected, the fields you need to complete will show. The responses are returned in an index on the response screen from which you can choose to look at each result.

Number	Search

Select Numb	er Type *	
SSN	*	
Select Searc	h Area(s) *	
☐ Vehicle ☐ Marine ☐ Dealer	Confinement	🗹 Federal Death File 🗆 🖓 Cator
Search by N	umber	
SSN *		
-]-[]	Search
Select Jail(s) ^	
🗆 St. Louis (City 🔲 St. Louis Co	ounty 🗖 Jefferson County

DOR (DEPARTMENT OF REVENUE)

Driver History

You can search by name or driver's license number. There is a required field for limiting the number of years to be returned on driver history convictions. This is a required field which will default to All. You can change that number on the drop down list or you can select your default under Profile, in the Select User Activities, on the top of the menu.

Department of Revenue (DOR) Search

Select Search Area * [©] Driver History [©] Vehicle [©] Marine [©]	C Dealer	
Driver History		
Past Convictions *		
Search by Name		
Last Name * First Name	Middle Name	Search
Search by Driver's License Number		
Driver License Number * + Add Multiple Driver's License #	Criver History Response Type	Search
Reset		

You can also choose to search multiple driver license numbers. After entering the first driver license number, click the Add Multiple Driver License # option. This will put your first request in the box and allow you to enter another license number. You can enter as many numbers as you wish.

Search by Driver's License Nu Driver License Number * 54321 + Add Multiple Driver's License #	Imber	C Driver History Response Type ⓒ Index ○ Full	Search
Drivers License Number			
12345	Remove		
56789	Remove		

You can choose to view either an index or the full record. The search will automatically default to an index search except when using a social security number to search. If you select full record, or run a driver history by social security number, you will be billed for the search, even if you entered the wrong driver license or social security number.

The responses will come back to a response list, from which you will choose the records you wish to view.

All responses this session

M	ain Menu	🗆 Hide c	ourts with no ma
	Activity	Time	Search Criteria
View	Driver History Index	6:42 PM	OLN: 54321
<u>View</u>	Driver History Index	6:42 PM	OLN: 12345
<u>View</u>	Driver History Index	6:41 PM	OLN: 56789

Below is an index response on a name search.

Driver History

		Back	New	Search	Next Page			Print			
		OLN	Last Name	First Name	Middle Name	Gen	Sex	DOB	Address	City	State
	<u>View</u>	123456789	SAMPLE	SAMPLE	LOUISIANA		F	07/24/1981	89SOUTH	LOUISIANA	MO
	<u>View</u>	G058176001	SAMPLE	SAMPLE	SAMPLE		М	06/25/1997	123	CHAFFEE	MO
2 —	<u>View</u>	N087324004	SAMPLE	SAMPLE	SAMPE	-	F	03/03/1980	123 HEREIAM	CAPE GIRARDEAU	MO
3 —	<u>View</u>	N135353005	SAMPLE	SAMPLE	WAYNESV10		M	10/10/1922	33 LL LN	JEFFERSON CITY	MO
1	View	N141083003	SAMPLE	SANDRA	KAY		F	10/04/1956	3035 PEACH BLOSSOM LN	LEBANON	MO
5 ——	View	5093026013	SAMPLE	SANDRA	MAE		F	01/31/1961	1172 MADISON 431	ANNAPOLIS	MO

- 1. Operator's license number (social security number or assigned number)
- 2. Last name, first name, middle name or initial or business name
- 3. Sex (M=Male, F=Female, B=Business, U=Unknown)
- 4. Date of Birth
- 5. Residence address

DOR uses the first ten characters of both the first and last name and searches on an exact match to the name on the driver's license. Remember to search multiple ways if you don't know the name on the actual driver's license. For example, you may want to search obrien and o'brien or maryann jones and mary ann jones. A name may be searched by either the person's base name (usually the current name) or by any one of the previous names listed on the license information.

A MA (Master Add) or AC (Accident) at the end of the driver's license number indicates that the person driving that vehicle was either involved in an accident or was issued some type of violation, i.e. speeding. When the ticket information was sent to the Missouri Department of Revenue, they either did not have sufficient information to append the accident/violation to a specific person's driver's license or that person did not have a valid Missouri driver's license. A business can also be issued a MA or AC license number if the person driving the vehicle does not possess a valid MO driver's license. The index will show the sex as B for business.

When duplicate records appear on an index, they contain the same information on the record. Only select one of the records. This usually happens when the same name appears in the previous name section multiple times. Check the license number, name, date of birth and address. If they are the same, it is one record showing multiple times in the index.

	Back New Search	Expand All Coll:	apse All	Print					
1 2	DOR Driver THIS RECORD IS RESTRICTED UNDER THE Name SAMPLE, SAMPLE SAMPLE	FEDERAL DRIVER'S PRIVAC	Y PROTECTION ACT						
3	OLN G058176001	Status License REVOKED	Commercial N	one	:	School Bus Nor	ie		
4		Sex M Hgt 5'11"	DOB 06/25/* Wgt 123	1997	Age Eyes (16 DICHROMATIC			
5/6	Address			Residence 123					Current
5/0				CHAFFI	EE, MO 637	40			Guilding
	▲ Status								
	License Class			Expiration	i i	Last Upd	ated	Sequence	
7	Current License REVOKED		Type of Prev	vious Commercial Class	5 I	Suppid loou			
	RDPA-Special Restricted Drivin	g Privilege		Date Suffendered		Effe	ctive	Expires	
8 —	Andorsements and Restrictions								
9 none	No Endorsements No Restrictions								
0	ID Card								
	Fxniration		Last lindated 07/	17/1997			Sem	ience 970581760008	
	Convictions / Actions								
	Date Pts Conviction/Actio	on Status Convct. V	iolation Offense	Case UTT	Agency	Eligible Rein	Updated		
L1 ——	08/28/2009 POINT REVOCATIO	DN ACTIVE	08/28/2009	PT09045549	MO	08/28/2010	08/28/2009		
	08/28/2009 02 TEXTING WHILE DR	RIVING 08/28/2009 0	8/01/2009	234567890	JEFF CITY				
	08/28/2009 12 MURDER 2ND VEH	I/INTOX 08/28/2009 0	3/01/2009	123456789	JEFF CITY				
	End Of Bosord								

- 1. Privacy policy warning
- 2. Name
- 3. Operator License number
- 4. Status/Personal Information
- 5. Resident address (provided by driver)
- 6. Current address (provided by Post Office)
- 7. License Information
 - License Class: F=non-commercial, C=Commercial
 - Status of that license (or permit, ID card) valid, revoked, suspended
 - Surrendered to: usually will indicate if a license was surrendered to another state (OS) or to the Driver's License Bureau (will show a date)
 - License expiration date
 - Sequence Number shows year of license application, day of year, DOR Office and number of picture
 - The date that portion of the license/permit/ID card was last updated.
- 8. If any Endorsements (i.e. motorcycle) or Restrictions (corrective lenses) they would be here.
- 9. Previous name information
- 10. Permit/ID Card Info
- 11. Convictions/Actions
 - Date posted
 - Points assessed
 - Convictions/Actions
 - Status
 - Conviction date
 - Violation date
 - Offense date
 - Case number
 - UTT number
 - Agency that reported the violation

- Date Eligible for Reinstatement
- Date that information was updated

You will notice that even though you may have searched using a social security number, if that number is not used as the driver's license number, you will not see it on the screen. Social security numbers are considered confidential by the state of Missouri. You can retrieve a record by searching the person's social security number, even if they do not use that number as their driver's license number. You must select it as a full record.

The violation information follows the license information and will include the date the action was posted on the record by the DOR, type of case (see Attachment) or offense, date and location of offense, case number, date and location of conviction. Some violations will show the points assessed for that violation, however that is not an indication of the total current points assessed against that driver. DWI, DUI and drug violations are never purged from the license violation information.

Note that the UTT number and Agency column may contain a link. When you hover your cursor over that information it shows that you can link to other information by double clicking on the Agency name or ORI number. If the referenced court is a municipal court that uses the REJIS system (St. Louis City, St. Louis area or Kansas City), you can link directly to the court case.

🔺 Convi	Convictions / Actions											
Date	Pts	Conviction/Action	Status	Convct.	Violation	Offense	Case	U	π	Agency	Eligible Rein	Updated
02/23/2011		INSTATE FAILURE TO APPEAR SUSP	ACTIVE				FA1 ⁾	104 <u>09</u>	9 <u>1</u>	<u>CIR CRT</u> <u>MUN DIV</u> <u>WEBSTER</u> <u>GROVES</u>		02/23/2011
02/23/2011		INSTATE FAILURE TO APPEAR SUSP	ACTIVE				F, 10'	102 <u>05</u>	<u>.07</u>	<u>CIR CRT</u> <u>MUN DIV</u> <u>WEBSTER</u> <u>GROVES</u>		02/23/2011
09/09/2008		INSTATE FAILURE TO APPEAR SUSP	ACTIVE				FA080		7 <u>95</u>	<u>ST LOUIS</u> <u>CITY</u> <u>MUNICIPAL</u> <u>COURT</u>		09/09/2008
09/09/2008		INSTATE FAILURE TO APPEAR SUSP	ACTIVE				FAOE	05	511	<u>ST LOUIS</u> <u>CITY</u> <u>MUNICIPAL</u> <u>COURT</u>		09/09/2008

You can then either print the case information or close it. This saves you from leaving the DOR record you are viewing and going into one of the REJIS court systems.

You can also link to the Agency referenced in the DOR record if you want to get more information on whom to call about a particular offense/action.

Occasionally you may see a message that no record matching your search criteria was found. Records considered 'confidential' by DOR will not be returned.

Endorsements, which include certain vehicles the person is licensed to operate (motorcycle, tank vehicles, etc.) may also be noted on the license, along with any restrictions on the license (Immediate License or Corrective Lenses – see Attachment for a list of restrictions). You may also see at the end of a license a record of outstate commercial vehicle accidents or a notation that a plate has also been suspended for a specific driver. Records of other state's license numbers are also sometimes included on a record.

▲ Out of	Dut of State Conviction Information											
Date	Evaluation	Dine	State	CMV Involved	l Haz Mat Involved	Violation	Arrest	Hearing Type	Posted Speed	Charged Speed	Locator	Reference
04/18/2012	Lyardation	INFORMATIONAL	PA	N	N	OPERATE	02/06/2012	DISTRICT	1 Obled Opeed	onarged opeed	36	E01
0 11012012						WOUT	0210012012	Diotitiot				
						EQUIP						
						REQD						
▲ Out of	State Accid	ent Information										
Date	State Seve	erity	_	CMV Inv	olved Haz Mat Inv	olved Loo	ator #					
01/18/1996	AR NON-	INJURY (PROPER	TY DAN	AAGE) N	N	с						
	State AKA I	oformation										
Ohata Daile					le News Cos DOD							
State Driv	ver License	Number Last Na	ime Fi	rst Name Midd	le Name Gen DOB							
AR 402			R)	ANDY H								
AR :	202											
🔺 СОЦ М												
	Self Certification NON-BICEPTED INTERSTATE Status CERTIFIED											
	Issue Date 12/03/2012 Expire Date 12/03/2014											
	Waiver Exemption Start Date Waiver Exemption Expire Date											
End Of Pa	of Of Pagerd											

Commercial licenses also have CDL Medical Certification information on the bottom.

A non-commercial conviction is automatically removed, if it is not tied to a particular action, three (3) years from the date of conviction, and convictions involving a commercial vehicle or a commercial driver, will be removed four (4) years after the date of conviction if it is not tied to a particular action. Examples of actions are point revocation, Admin. Alcohol suspension, etc.

You also have an option that allows you to request several records at one time by license number (multiple driver license numbers). You can select each record to view from the response list. You can print or save the record as a PDF. You will still pay a fee for each record you request; however, this option saves time. See the attachment for more DOR license information.

Vehicle Registration

When you click on the Vehicle option, you will see that there are multiple ways to search the vehicle file: person or business name, license plate number, VIN (vehicle identification number) or title. Searching by owner's name, license plate or VIN will return an index. When searching by name, you may need to search by both the husband/wife's or parent/child's name if the vehicle is in multiple names. You can only bring up the record by the first name that appears on the registration. There is an option that allows you to search by multiple names or license plate numbers at the same time. You can also conduct a marine search at the same time you search an owner's name.

Select Search Area * C Driver History ⓒ Vehicle	C Marine C Dealer		
Vehicle			
Search By Name			
Last Name *	First Name *	Middle Name	
Test	Just	A	Add Search of Marine Registration
OR			
Business Name		Search	
		Jearch	
		43	
+ Add Multiple Owner Names			
Last First Middle Bus	iness Include		
Name Name Name Name	ne Marine		
Sample Sample	Yes <u>Remove</u>		

The vehicle name and marine indexes are returned to the Response screen. Choose the record you wish to view from this menu.

	Activity	Time	Search Criteria
<u>View</u>	Marine Index	3:42 PM	Last Name: TEST; First Name: JUST; Middle Name: A
View	DOR Vehicle Registration Index	3:42 PM	Last Name: TEST; First Name: JUST; Middle Name: A
View	Marine Index	3:42 PM	Last Name: SAMPLE; First Name: SAMPLE
View	DOR Vehicle Registration Index	3:41 PM	Last Name: SAMPLE; First Name: SAMPLE

You can also search multiple vehicle license plate numbers. The latest results will be at the top of the response list.



When entering a VIN, if make and/or year are not supplied, then an attempt is made to derive the make and year by the system. If successful, then the vehicle index appears. If not, then the following message is returned:

The VIN entere Please enter th	d was not found. The Year and Make below		
Vehicle Year	Make	•	Show all makes

You must enter the vehicle year and make to get the record.

When searching by Title, you will receive a full response. Again, the latest search results will appear at the top of the response list.

When entering a VIN, you are not required to enter the vehicle year or make. When searching by Title, you will receive a full response. Again, the latest search results will appear at the top of the response list.

Below is a sample of a vehicle registration index:



- 1. License plate number
- 2. Year of expiration
- 3. Vehicle Type (P=passenger, T=truck, D=trailer, M=motorcycle, A=all terrain)
- 4. Vehicle Year

- 5. Make of vehicle
- 6. VIN (Vehicle Identification Number)
- 7. Owner Name
- 8. City
- 9. * indicates transfer of owner or title (*a=once, *b=twice, *c=three times, etc.)
- 10. Title number

If TOD appears in the index name, that represents a "Transfer on Death" notation.

Lines with no license plate number indicate that that vehicle has either been sold and not re-registered in Missouri or that the license plate has not been renewed. A detailed vehicle registration records appears below:



- 1. License plate number, year plate expires, plate type (Passenger, PP=Personalized plates, Disabled, etc.)
- 2. VIN (vehicle identification number)
- 3. Year, make, model, style, type, series of vehicle
- 4. Title number and First Issue
- 5. Owner name (TOD is Transfer on Death and Address
- 6. County and Original Transaction
- 7. Last Update
- 8. Vehicle information (weight, axles, fuel, cylinders, horsepower)
- 9. Title type, List Price, Purchased, Odometer, Odometer Fees, Application Date, New/Used, Tax, Exempt #, Dealer #
- 10. Registration type, License Number, Expiration, Plate Type, Zone, Weight/Seat, Two Year, Application Date, Surrender, DOR Office
- 11. Lien Information

Some plates may have a notation that they have been suspended for tax violations or child support issues.

Marine Registration

Marine registration information can be searched by the owner's or a business name, boat/motor registration number, VIN or Title number. Because the record can only be searched by the first name that appears on the title, even though there are two registered owners listed on the registration, you may want to enter multiple owner names. All searches except Title will return an index.

Marine								
Search By Name								
Last Name *	First Name *	Middle Name						
- OR - Business Name *	[Search						
+ Add Multiple Owner Names								
Search By Registrat	ion Number							
Boat/Motor Registrati	on # * Search]						
Search by Vehicle Id	lentification Numbe	er (VIN)						
VIN *	Search							
Search by Title								
Title * S	Search							
Reset								

Dealer Information

Dealer information is accessed using either the dealer's license number or dealer's name. There are several different kinds of dealers (D=dealer, W=wholesale, S=salvage, DA=drive away, M=boats, LR=marine, A=auction).

FEDERAL DEATH FILE

The federal death file can be searched by name or social security number. To search by name, the last name is required; the first name is optional. The middle initial is not recommended unless the person has a very common name or you are reasonably sure the person used his/her middle name. If no records result from a search using the middle initial, run it again without the middle initial. This inquiry only returns EXACT matches, so if there could be variations in spelling – William and Bill for example or Van Buren and Vanburen – check all variations.

If the individual's date of birth is known it may be entered by clicking on Show Optional Fields. Do not enter the date of birth if there is any doubt of its accuracy. The secondary search option of date of birth can be used to narrow the search results if you are searching a common name. While you can search by social security number, it will not be visible on the information returned.

The full response may include the person's name, state of residence (if known), date of birth, date of death, and last residence zip code (if known, may vary from current zip codes if an old record).

While the Social Security Death Certificate database is extensive, it does not list every death. The most common reasons for a death not being in the database include:

- 1) The death was not reported to the Social Security Administration
- 2) The death occurred before the Death Master File was maintained electronically
- 3) The death occurred before 1936, when the Social Security Administration began keeping records.
- 4) The person did not participate in Social Security
- 5) A recent death has not yet been indexed
- 6) Human error, which could include false positive responses.

RECORD REQUESTS

These requests are the only ones that do not provide an immediate response. Through this option you can request criminal history checks, Non-Missouri driver history checks and a nationwide sex offender check. Missouri and Illinois criminal history requests are forwarded to the Missouri State Highway Patrol and the Illinois State Police respectively. Requests must be submitted before 10:00 a.m. for Missouri and 1:00 p.m. for Illinois to obtain results the next day. The other requests are submitted to a background service company that obtains the information which REJIS returns to you. These requests take one to two days to process.

Select the type of check you wish to submit, and then select the state. If that request is not available, a message will appear indicating that a search is not available for that state. Click the Add Search link and the request will show up in the records search box. If you wish to request multiple searches, click the Add Search link and select another search. As you select a search, the required fields will show on the Enter Search Information portion of the screen.

Record Request	Search			
Record Request Type	State	Price		Enter Search Information
Driver History	Y Arkansas	\$12.80		
Record Request Ch	ecks		Add Search	Last Name * First Name * Middle Name Generation
Record Request Check	State	Price En	np Select	DOR * Page
Criminal History	Missouri	\$15.75	<u>Delete</u>	
Criminal History	Arkansas	\$37.00	Delete	
				Last Known Address Last Known City Last Known State Last Known Zip Code Last Known Zip
				You must upload a signed release from the individual in order to perform check Download release Form Review Request Reset

Prices vary by individual states and will be displayed when you click the type of inquiry and state you wish to search.

A release is required for criminal history requests for states other than MO and for IL employee checks. You will be asked to verify that you have authorization to perform the search. You will also need to upload, fax or e-mail a signed release form before the search is submitted. If you need a release form, you can download one from the input screen. Once you have entered the required information, click the review request button. Once you have reviewed the information, enter your e-mail address and click submit. You will receive an online message that your request has been submitted.

Race SSN *****6789	SEX DO Driver's License #	B 01/01/1911 123456				
Last Known Ad	dress		Your request has been submitted.			
Search Areas	Se	earch State			ОК	
riminal History	Mi	ssouri			@10.70	
riminal History	Ala	abama	V		\$27.00	
)river History	Ari	kansas			\$12.80	
Send Email Noti	fications			Total	\$55.55	
Email Address 1	Email Address 2	Email Address 3	Email Address 4			
sbaker@rejis.org						

You can view the status of your requests on-line. Click on the Status button under the Record Request Section. You will see the searches you submitted listed as pending or submitted. Once the response has been received, you will receive an e-mail indicating the response is pending, there was no match based on the search criteria you submitted, or that a match can be retrieved on-line.

Your submission data and results will be retained on-line for 30 days.

Record Request Status									
From 1/1/2	From 1/1/2014 🖄 To 1/31/2014 🖄 Agency Number User ID								
Last Nam	e	First N	ame	 Include Co	mpleted Reques	ts Search Reset			
Select	<u>State</u>	Туре	<u>Name</u>	Status	Requested By	Firm	<u>Requested</u> <u>Date</u>	Response	
View Request	AK	Criminal History	test, test	Cancelled	Tracy, Lindsey	REJIS Admin	01-14-2014		
View Request	СТ	Criminal History	Test, Just a Eighth	Completed	Tracy, Lindsey	REJIS MoBar Net	01-14-2014		

WARRANT FILE

The Warrant file contains warrants that were issued in the REJIS service area which includes Kansas City, St. Louis City, St. Louis County (all municipalities), Jefferson County, St. Charles County, and Franklin County. Some records from Kansas may also be available. Not all law enforcement agencies in Jefferson, St. Charles and Franklin Counties enter warrants into the REJIS warrant system.

Warrants can be searched by area and there are additional options that can be used to limit your responses. Below is a warrant index that was brought up under the name of Robert Lewis. (Note: Examples of names used may not currently have an active warrant on file.)

Warrant Search								
Select Region(s) *								
🔽 St. Louis Area 🗆 Kansas City Area								
Enter Search Informa	tion							
+ Show Optional Fields								
Name								
Last Name *	First Name *	Middle Name	Search					
lewis	robert							
Pecet								
Reset								

Note that the search brought back Robert Law and Bobby Lewis along with Robert Lewis. The Warrant system uses soundex rules (1) keep first letter of name, 2) remove vowels (A,E,I,O,U), 3) remove first of double consonants, 4) remove H's, Y's & W's, 5) drop the ending S on the name). The system also has a 'pet name' cross reference. For instance, if you searched on Elizabeth, it would also bring back Beth.

LAW, ROBERT G				Race W		Sex M		DOB 01/15/19	
	Height	Weight	Eyes	Hair	Build		Complexion	Date/Time and Agy	Record
View	6'01"	490	XXX	XXX				12/04/2013 02:43 PM	W0857
	WAR-DRIVING WITH L	IC REVOKED (C) WAR:	12142/7 2-AD (AC	:T)				STL-CO-PD	
LEWIS, BOBBY A				Race B		Sex M		DOB 03/20/1979	
	Height	Weight	Eyes	Hair	Build		Complexion	Date/Time and Agy	Record
View	5'08"	198	BRO	XXX				06/10/2012 09:41 AM	W ^r 138
	WAR-FAIL TO APPEA	R SUMMONS (C) WAR:	20 °27 0-AD (ACT)					PINE-L-PD	
LEWIS, ROBERT				Race B		Sex M		DOB 03/10/1946	
	Height	Weight	Eyes	Hair	Build		Complexion	Date/Time and Agy	Record
View	5' 10"	175	XXX	XXX				01/07/2011 09:06 PM	W .489
	WAR-URINATE DEFEC	CATE PUBLIC (C) WAR:	SLQ. 3172-B 0-AD (ACT)				SL-CTY-PD	
LEWIS, ROBERT				Race B		Sex M		DOB 01/16/1951	
	Height	Weight	Eyes	Hair	Build		Complexion	Date/Time and Agy	Record
View	5'07"	130	XXX	XXX				01/07/2011 09:09 PM	WE 578
	WAR-NO FARE-TRAN	SIT CONVEY (C) WAR:S	SLE 1632-A 0-AD (A	CT)				SL-CTY-PD	
View	5'07"	135	XXX	XXX				01/07/2011 09:05 PM	WE 316
	WAR-EXPOSING PER	SON URINATE (C) WAR	:SLDC 70-5 0-AD (ACT)				SL-CTY-PD	

Entries are listed alphabetically by date of birth with earliest birth date first: Robert Lewis 3/10/1946, then Robert Lewis 1/16/1951. etc. The REJIS Warrant system groups entries together that have the same exact name, race, sex and date of birth, assuming that they are the same person.

Next to each name are the person's race, sex and date of birth. Multiple warrants will be listed under the name if there is more than one. The personal identifiers (height, weight, eye color (-E), hair color (-H), build (-B), and complexion (-CMP). (XXX = unknown)) are listed followed by the date and time the warrant was entered and the Reference Number (W61112693 – number assigned by the REJIS computer system and used by law enforcement agencies).

Under each warrant entry, a description of the most serious charge on the record will appear along with the severity of the charge (C) = City Ordinance, (M) = Misdemeanor, and (F) = Felony. The warrant number appears next (FLK000989586-8 - used by the court), then number of additional charges (X-AD) where X = number of charges, and status of the warrant (ACT) = active and (LOC) = located. You will see the name of the agency that entered the warrant. Now let's enter the name of Spongebob Squarepants

Note that there can also be entries for the same name with multiple dates of birth i.e. 04/04/1944, 05/05/1955, 05/23/1959 and 09/09/1959. You can see that all entries are the same incident, just listed under different dates of birth. Click on the view line to obtain more details concerning the warrant. If you enter the birth date on the inquiry screen, the system checks a five year range, all dates two years prior, two years after and the year entered.

SQUAREPANTS, S	SPONGEBOB			Race W		Sex M		DOB 04/04/1944	
	Height	Weight	Eyes	Hair	Build		Complexion	Date/Time and Agy	Record
<u>View</u>	4'11"	100	BLU	BLN	MED			09/01/2011 02:49 PM	W91498286
	ARMED/DANG WAR-B	URGLARY 1ST DEG (F)	WAR:WARKK1234 0-4	AD (ACT)				REJIS-TST	
SQUAREPANTS, S	SPONGEBOB			Race W		Sex M		DOB 05/05/1955	
	Height	Weight	Eyes	Hair	Build		Complexion	Date/Time and Agy	Record
<u>View</u>	4'11"	100	BLU	BLN	MED			09/01/2011 02:49 PM	W91498286
	ARMED/DANG WAR-B	URGLARY 1ST DEG (F)	WAR:WARKK1234 0-/	AD (ACT)				REJIS-TST	
SQUAREPANTS, S	SPONGEBOB			Race W		Sex M		DOB 05/23/1959	
	Height	Weight	Eyes	Hair	Build		Complexion	Date/Time and Agy	Record
<u>View</u>	4'11"	100	BLU	BLN	MED			09/01/2011 02:49 PM	W91498286
	ARMED/DANG WAR-B	URGLARY 1ST DEG (F)	WAR:WARKK1234 0-4	AD (ACT)				REJIS-TST	
SQUAREPANTS, S	SPONGEBOB			Race W		Sex M		DOB 09/09/1959	
	Height	Weight	Eyes	Hair	Build		Complexion	Date/Time and Agy	Record
View	4'11"	100	BLU	BLN	MED			09/01/2011 02:49 PM	W91498286
	WAR:WARKK1234 0-/	AD (ACT)				REJIS-TST			

Note that sometimes a warrant can be listed under multiple names (i.e. Spongerobert Squarepants and Spongetodd Squarepants REF: W77861769). These may be the same person.

SQUAREPANTS, S	SPONGEROBERT			Race A		Sex M		DOB 11/30/1939	
	Height	Weight	Eyes	Hair	Build		Complexion	Date/Time and Agy	Record
<u>View</u>	4'00"	125	BLU	XXX	MED		RUD	03/05/2009 07:47 AM	W77861769
	WAR-MURDER 1ST D	EGREE (F) WAR:TEST	VAR5 2-AD (ACT)					STL-CO-PD	
SQUAREPANTS, SPONGEROBERT				Race A		Sex M		DOB 05/15/1985	
	Height	Weight	Eyes	Hair	Build		Complexion	Date/Time and Agy	Record
View	4'00"	125	BLU	XXX	MED		RUD	03/05/2009 07:47 AM	W77861769
	WAR-MURDER 1ST D	EGREE (F) WAR:TEST	VAR5 2-AD (ACT)					STL-CO-PD	
SQUAREPANTS, S	SPONGTODD			Race A		Sex M		DOB 11/30/1939	
	Height	Weight	Eyes	Hair	Build		Complexion	Date/Time and Agy	Record
<u>View</u>	4'00"	125	BLU	XXX	MED		RUD	03/05/2009 07:47 AM	W77861769
	WAR-MURDER 1ST D	EGREE (F) WAR:TEST	VAR5 2-AD (ACT)					STL-CO-PD	

Felony Warrant:

Below is a draft sample of felony warrant. The felony warrant was sent to MULES (Missouri State Highway Patrol) and that information, which we call the audit trail, is on the bottom of the warrant.

	Warrant				
1 •	Search By:				
-	Back New Search	Expand All Collapse A	All Print		
	Warrant				
2	Status ACTIVE	Reference W/77861769	Agency M009500	00 ST LOUIS COUNTY PD	
3	Maine SUDAREPANTS, SPONDEBOB	-	Hgt 4"00" Wgt 125 Eyes	s BLU Hair XXX	
4		►	Build MED Complexion RUD POB	B HI Marital Status S	
			occupation	Employer	
5 —	LID	CID	SID MODDDDDD1		FBI Fingerprint Code
	🔺 Alias Names				
6	Las Name First Name Middle	Suffix			
	RECORD RAY				
	RECORD TESTING B				
	RECORDFORYOU RECORD MID				
	SQUAREPANTS SPONGEOBERT				
7	Additional Identifiers	No Nicknames		OLN Otate Very CMT	
	11-30-1939	no nicenames		S2347788888 2010 MO PRCD NOSE	
				TAT L ARM	
				MC BLOOD	
				MISS LARM	
				TAT ABDOM	
	Misc Number				
	XX-UNDEFINED				
8		cense	State Expiration Year		Plate Type
		VIN	Color Mater		0-4- T
	A Remarks	rear	wake wodel		atyre type
9					
	RECORD FOR TRAINING				
	CLASS				
	ANCHOR TATTOO ON				
	ARM LOW				
	PROBLEM				
	Addresses				
10	Type Address City State Zi	ip Code Phone Number Update			
	RESIDENCE ITT CENTRE ST LOOIS MO 03	103 (314) 588-2700 01-01-0001			
	Court Type War War	Extradition Warrant Co	omplaint# Date Charge Co	de	
	1 FEL WAR MURDER 1ST DEGREE	E FULL TESTWAR5 00	CA:09-897897 02/02/2009 10021070		
11		EXTRADITION	02/02/2000 12122120		
		INTRASTATE	02/02/2008 10122120		
	3 CTY WNT SPITTING IN PUBLIC F	PLACE GREATER METRO	02/02/2009 84040990		
	Count Remarks	Original Charge	Bond Amt Court ORI		
	1 TEST RECORD				
	2 SURROUNDING COUNTIES				
	3				
	ANGRAN				
	▲ Validation	Entered 03A	05/2009 07:47 @KEK1		Updated 02/27/2013 13:51 @KEK1

- 1. Show how search was accomplished
- 2. Active warrant, reference number, ORI and English description of department who has the warrant
- 3. Last/first/middle name, jr./sr./generation, race, sex, age, DOB, height, weight

- 4. Build, complexion, hair color, eye color, place of birth, marital status (m=married, s=single, w=widowed, d=divorced, x=separated)
- 5. Ids : LID= local identification number (how person is know at local law enforcement agencies), CID=county identification number (how person is know at state agencies—county police department, sheriff office), SID=state identification number (Missouri State Highway Patrol-assigned for aggravated misdemeanor or felony arrest), FBI=federal identification number assigned by the national computer system (NCIC), and FC=fingerprint classification number.
- 6. Alias names the person is known by as well as nicknames 30 alias and 3 nicknames
- 7. Additional Ids. This area could include additional dates of birth, operator's license number along with state and expiration year, identifying info such as scars, tattoos, piercings, etc. 10 maximum
- 8. Vehicle information
- 9. Remarks
- 10. Resident address, city, state, zip, phone (can include business, frequent & school). Up to ten addresses may be listed.
- 11. This section contains the number of the charge, severity of charge (Charges will be listed in order of severity FEL=felony, MSD=misdemeanor, CTY=city/local ordinance violation), short description of charge, extradition (felony: 1=full extradition, 2=limited U.S. extradition see misc field, 3=extradition surrounding states only, 4=extr limited Missouri only, 5=pending extradition see misc field) (misdemeanor/local/city: S=intrastate entire state, P=partial intrastate see misc field for limits, L=greater metro area local area, N=no extradition), warrant number, date warrant issued, charge code, charge remarks (may include bond information, extradition limitations, etc.). For probation violation and failure to appear charges, the original charge will appear.
- 12. Audit trail of record when it was entered (date-time-officer dsn), last updated (date-time-officer dsn), and located (date-time-officer dsn). This section will also show if the warrant is a REJIS local warrant or if it has been forwarded to the Missouri State Highway Patrol.

1	Warrant						
$\begin{array}{c} 2 \\ 3 \\ 4 \end{array}$	Status ACTIVE Name BROWN,	Reference W06809243 *EUGENE	Race B Hgt 6'04" Build C	Agency MOKPD0000 Sex M DOB 05/16/ Wgt 190 Eyes XX complexion POB	Age 047 Hair XXX Marital Status	KANSAS CITY PD	
>			Occupation	Employ	yer		
5		LID	CID		SID		FBI Fingerprint Code
6 none	🔺 Alias Names						
	No Alias Names						
7 none	Additional Identifiers						
	No DOBs	No N	licknames		OLN Year State	No Scars/Marks/Tattoos	
					J21 . 2019 MO		
	No Miscellaneous Numbers						
8	Vehicle	License	State Ex	niration Year		Plate Type	
9	•	VIN	Color	piradon rodi		110.0 1960	
10		Year	Make	Model		Style	Туре
11	Remarks						
···>	Addresses						
	Type Address City RESIDENCE 34 PARK	State Zip Code Phone Nu MO 64	Imber Update				
	A A	1110 04	00 12 2010				
	Count Type MarMint Char	de Extradition War	rant Complaint #	Date Charge Code			
12	1 CTY WAR DRIVIN	NG WHILE SUSP REV GREATER KC11 METRO AREAS		09/12/2013 96005050			
	Count Remarks	Original Char	rge Bond Amt	Court ORI			
	1 BOND POSTED AS	SET 500 00		MO048051J			
	Entered 2012 09 12 16:00 6	NMDP				Undated	
13	MULES-SHP	âlwin2				Located	
	NCIC NIC						
	REJIS - LOCAL ON	LY					
	End of Record						

Traffic Warrant

- 1. Shows how search was accomplished
- 2. Active warrant, reference number, ORI and English description of department who has the warrant
- 3. Last/first/middle name, jr./sr./generation, race, sex, age, DOB, height, weight
- 4. Build, complexion, hair color, eye color, place of birth, marital status (m=married, s=single, w=widowed, d=divorced, x=separated)
- 5. Ids
- 6. Alias names
- Additional IDs Could include social security numbers, operator license number along with state and expiration year – up to 10 of each except Alias=30, Nickname=3. This sections may also include SMT (scars, marks tatoos) information.
- 8. Vehicle year, make, model, style, type, color/color (color 1=top or primary, color 2=bottom color),
- 9. Vehicle identification number (VIN)
- 10. Remarks
- 11. Addresses
- 12. Number of charge with description (a flight violation, i.e. failure to appear or probation violation, will reference the original charge), severity of charge (Charges will be listed in order of severity FEL=felony, MSD=misdemeanor, CTY=city/local ordinance violation), short description of charge, extradition (felony: 1=full extradition, 2=limited U.S. extradition -see misc field, 3=extradition surrounding states only, 4=extr limited Missouri only, 5=pending extradition see misc field) (misdemeanor/local/city: S=intrastate entire state, P=partial intrastate see misc field for limits, L=greater metro area local area, N=no extradition), warrant number (court case number), date warrant issued, charge code, charge remarks (may include bond information, extradition limitations, etc.)
- 13. Audit trail of record when it was entered (date-time-officer dsn), last updated (date-time-officer dsn), and located (date-time-officer dsn) and if it was forwarded to the Missouri State highway Patrol.

Note that the ORI listed on the warrant is a different color. This is a link directly to the Agency database where you can get more information on the agency. In addition, the warrant or case number may also display as a different color. You can click on the case number for cases entered in the REJIS court system to view the detailed court record.

AGENCY

An ORI represents an agency identifier that is assigned by the FBI's Criminal Justice Information Services Division and is unique to each criminal justice agency. You may see an Agency name (ORI) in the driver history, court or warrant records. By using this inquiry, you can quickly obtain the phone number and address information to contact the agency listed on a particular record. A light blue coloring indicates that there is a direct link to the Agency file from the DOR driver history, court and warrant records.

Additional search options have been added. You can now search by an agency name or for various types of agencies.

COURT INFORMATION

Municipal court cases for Kansas City, MO, Kansas City, KS, St. Louis County, St. Louis City, and other St. Louis area municipal courts are available on MoBar Net. You may see additional municipal courts added as Courts approve making their information available on MoBar Net. For a complete list of courts, go to www.mobarnet.org.

Select your search criteria and then the court(s) you wish to search. Different options are available for various courts.

Court Search	
Select Search Area *	
® Name	Docket Date © Entered or Filed Date
Select Court(s) *	
Kansas City MO Municipal	Other Municipal Courts
St Louis City Municipal	Webster Groves Municipal
St Louis County Municipal	Wellston Municipal
,	Winfield Municipal
	vvoodson Terrace Wunicipal
 Name searches will always def Middle Name will only match o There is no Business Name sea 	ault to an exact match. on the first character if present. Irch for this court.
Search by Name	
Match Name	
Last Name * First Na	me * Middle Name
- OR -	
Business Name *	Search
+ Show Optional Fields	

Depending on the type of search and court(s) selected, the responses will either be returned to a court index or the response screen index.

When searching by Docket Date, Bar number or Entered or Filed Date, you can search multiple courts. Courts that do not allow a particular search will be grayed out.

There is a maximum number of 400 records that will be returned. You may want to refine your search by clicking on the Show Optional Fields and choosing case status or bar number to limit the number of cases returned.

When selecting to search All, under the Other Municipal Courts, the court index will build/populate with those courts who have matching results.

Court ALL

Muni	Auni Court data is current as of 1/31/2014.										
	Bac	k 🔤	New Search Next Page Print								
	Time	Case No		Status	Last Name	First Name	Middle Name	Race	Sex	DOB	Court
<u>View</u>		T98C		W	BROWN	ROBERT		В	М	06/05/1:	CT WELLSTON MUNI
<u>View</u>		1.000	3-5	W	BROWN	ROBERT		В	М	06/05/19	CT WELLSTON MUNI
View		TO.	2	С	BROWN	ROBERT		В	М	12/09/19	BRENTWOOD MUNI COURT
<u>View</u>		Т	10-5	С	BROWN	ROBERT		W	М	03/25/19	CT WEBSTR GROVS MUNI

Select the case you wish to view by clicking the View link. After you have viewed the full display, click Back to return to the index or New Search. Once you are at the index, you can view other cases or again click Back to enter another court inquiry.

If you select multiple courts along with either the St. Louis City Municipal Court or Kansas City, MO Municipal Court, you will see each of those courts returned to the response index. Depending on how many other Municipal Courts you select to search, you may have to refresh your browser to obtain all the results. (To refresh, either use your browser refresh button or click on the View Response button in the top menu bar.) These will always be returned in search order with the most recent search at the top of the response list. If you only want to see the Courts that returned a MATCH status, click on the box 'Hide courts with no match'.

All responses this session

М	ain Menu] 🗆 н	ide courts with no matches
	Activity	Time	Search Criteria
<u>View</u>	Court Index	3:45 PM	Court: HAZELWOOD MUNICIPAL; SearchType: NAME EXACT; Last Name: DOE; First Name: JOHN
<u>View</u>	Court Index	3:45 PM	Court: CLAYTON MUNICIPAL; SearchType: NAME EXACT; Last Name: DOE; First Name: JOHN
View	Court Index	3:45 PM	Court: BRENTWOOD MUNICIPAL; SearchType: NAME EXACT; Last Name: DOE; First Name: JOHN
<u>View</u>	Court Index	3:45 PM	Court: BALLWIN MUNICIPAL; SearchType: NAME EXACT; Last Name: DOE; First Name: JOHN
View	Court Index	3:45 PM	MATCH; Court: ARNOLD MUNICIPAL; SearchType: NAME EXACT; Last Name: DOE; First Name: JOHN

If you select a list of Other Municipal Courts (Ctrl + click mouse), the responses will be returned in alphabetical order with the most recent search at the top of the response list. If you only want to see the Courts that returned a MATCH status, click on the box 'Hide courts with no match'.

Below is a court index.

Court	ST	LOUIS	CITY	MUNICIPAL
-------	----	-------	------	-----------

	Back	Ne	ew Search	ı F	Print			
	Case	Status	Last Name	First Name	Middle Name	Race	Sex	DOB
View	D00510156-B	С	SMITH	JOHN		в	М	10/29/1957
View	D00530406-2	С	SMITH	JOHN		в	М	10/29/1957
View	D00554244-3	С	SMITH	JOHN		в	М	10/29/1957
View	D00556881-7	С	SMITH	JOHN		в	М	10/29/1957
View	D00562383-4	С	SMITH	JOHN		в	М	10/29/1957
View	D00562462-8	С	SMITH	JOHN		в	М	10/29/1957
View	D00563079-2	С	SMITH	JOHN		в	М	10/29/1957
View	D00563080-6	С	SMITH	JOHN		в	М	10/29/1957
View	D00568037-4	С	SMITH	JOHN		в	М	10/29/1957

Status: C=Closed, A=Active, W=Warrant

Layout of Municipal Case

Case										
Case #	97		Status Warrar	nt				C	ase Entered 05/	12/1998
Defendent	SMITH, M			Case	Filed 05/07/1998					
Next Court Date	04/02/2002	Time 8:00 AM	Crt Rm 2	Dkt	Туре					
Orig Court Date		Time	Crt Rm				Not	PBM		
Document #	9						Case File Pr	Inted		
Defendant Information										
🕞 Defendant Address Int	formation $-$ P	edigree Information	ı ———							
123 WEST STLOUIS N	40.63 B	ace W Sex E D	OB 05/21/15 Ane							
	He	ight 5'2" Weight 125 H	air Eyes							
Defendant License Info	ormation		State MO			Fun Yoor 1000		CDL N	Operator	iconco Hold N
ULN 48r			State MU			expiteal 1998			Operator L	icense nela N
Vehicle Information	Class			Make DONT	Madal		Year 1994	Style	Color	Moight
	Lic # 47			State MO	Exp Yr	1998	Type PC	VIN	COIOI	weight
Comm	ercial Vehicle No		Hazardou	us Material No			.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
Violation Information										
Date/Time	9 05/07/1998 04:10 F	PM						Loc 3900 GERI	MANIA Dist 1 ST	LOUIS, MO
Did Unlawfully (Operate/Park)									
▲ Issuer Information										
Name	′ M		DSN G		ASGN TRAFFIC SA	AFETY		Grp ()	17	
ARR#			OCA		OCN			UTT 9	70242811	
LOR Information										
DOR Indicators	DWI No				Acciden	nt No			Fatal Accide	nt No
Property Damage No			Personal Inj	jury No						
A Charge/Disposition Info	ormation									
Charge 90010	0050 EXCEED SPE	ED-35 MPH ZONE			Statute			DOR Reportable	Yes	
Extension		Davi Carda - Davi Ok	anna Data Dian	Act	ual Speed/Zone 5(Sant Eus sutian	U/35	ah Dua - Duah M			
		Revioae Revio	large Date Disp	Plea Ord/Stat	Sent Execution	Jan Dys Pr			Comm Serv Hr	5
	5-55 WILLIE					0 0	0	0 0	,	
Fees Assessed										
Fee A	Assessment Paid	Credit Amt Due								
Court Costo \$32.00	2.00 0	0 2.00								
Crime Victims Fund - \$7.50	7.50 0	0 7.50								
Domestic Violence Fund	1.00 0	0 1.00								
Fine	75.00 0	0 75.00								
Peace Officer Training Fund	1.00 0	0 1.00								
Police Training Fund - \$2.00	2.00 0	0 2.00								
Warrant Cancellation - \$35.00	35.00 0	0 35.00								
Т	otals: \$155.50 \$0.00	\$0.00 \$155.50								
▲ Transactions										
A Bond Information										
Continuance History	_									
Continuance History	Continuance	Dkt Date/Time	Crt Rm Ref #	Activate Date	Cancel Action	Cancel Date	Docket Type			
Continuance History Action Date By 04/02/1999 CRT	Continuance Bench Warrant	Dkt Date/Time 4/2/2002 8:00:00 AM	Crt Rm Ref #	Activate Date	Cancel Action	Cancel Date	Docket Type Dismissal			
Continuance History Action Date By 04/02/1999 CRT 02/11/1999 CRT	Continuance Bench Warrant Cont For Reg Dock	Dkt Date/Time 4/2/2002 8:00:00 AM ket 4/2/1999 8:00:00 AM	Crt Rm Ref # 2	Activate Date	Cancel Action	Cancel Date	Docket Type Dismissal Regular			
Continuance History Action Date By 04/02/1999 CRT 02/11/1999 CRT 07/06/1998 CRT	Continuance Bench Warrant Cont For Reg Dock Bench Warrant	Dkt Date/Time 4/2/2002 8:00:00 AM ket 4/2/1999 8:00:00 AM 7/6/2001 3:00:00 PM	Crt Rm Ref # 2	Activate Date 7/7/1998 12:00:00 AM	Cancel Action	Cancel Date	Docket Type Dismissal Regular Dismissal			
Continuance History Action Date By 04/02/1999 CRT 02/11/1999 CRT 07/06/1998 CRT Total: 3 Charged To ====	Continuance Bench Warrant Cont For Reg Dock Bench Warrant Defense	Dkt Date/Time 4/2/2002 8:00:00 AM (et 4/2/1999 8:00:00 AM 7/6/2001 3:00:00 PM : 0 Prosecution: 0	Crt Rm Ref # 2	Activate Date 7/7/1998 12:00:00 AM Consent: 0	Cancel Action	Cancel Date	Docket Type Dismissal Regular Dismissal			
Continuance History Action Date By U4/02/1999 CRT U7/06/1998 CRT Total: 3 Charged To ====: Defendant Attorney	Continuance Bench Warrant Cont For Reg Dock Bench Warrant > Defense	Dkt Date/Time 4/2/2002 8:00:00 AM (et 4/2/1999 8:00:00 AM 7/6/2001 3:00:00 PM : 0 Prosecution: 0	Crt Rm Ref # 2	Activate Date 7/7/1998 12:00:00 AM Consent: 0	Cancel Action	Cancel Date 01/27/1999	Docket Type Dismissal Regular Dismissal			
Continuance History Action Date By U4/02/1999 CRT U7/06/1998 CRT Total: 3 Charged To ====: Defendant Attorney Wifness	Continuance Bench Warrant Cont For Reg Dock Bench Warrant > Defense	Dkt Date/Time 4/2/2002 8:00:00 AM xet 4/2/1999 8:00:00 AM 7/6/2001 3:00:00 PM : 0 Prosecution: 0	Crt Rm Ref # 2 3 <u>W34</u> Court: 3	Activate Date 7/7/1998 12:00:00 AM Consent: 0	Cancel Action	Cancel Date	Docket Type Dismissal Regular Dismissal			
Continuance History Action Date By U4/02/1999 CRT 07/06/1998 CRT Total: 3 Charged To ===: Defendant Attorney Writness	Continuance Bench Warrant Cont For Reg Dock Bench Warrant Defense	Dkt Date/Time 4/2/2002 8:00:00 AM xet 4/2/1999 8:00:00 AM 7/6/2001 3:00:00 PM : 0 Prosecution: 0	Crt Rm Ref # 2 3 <u>W34</u> Court: 3	Activate Date 7/7/1998 12:00:00 AM Consent: 0	Cancel Action	Cancel Date	Docket Type Dismissal Regular Dismissal			
Continuance History Action Date By 04/02/1999 CRT 02/11/1999 CRT 07/06/1998 CRT Total: 3 Charged To ====: Defendant Attorney Witness Assessments	Continuance Bench Warrant Cont For Reg Dock Bench Warrant Defense	Dkt Date/Time 4/2/2002 8:00:00 AM xet 4/2/1999 8:00:00 AM 7/6/2001 3:00:00 PM : 0 Prosecution: 0	Crt Rm Ref # 2 3 <u>W34</u> Court: 3	Activate Date 7/7/1998 12:00:00 AM Consent: 0	Cancel Action	Cancel Date 01/27/1999	Docket Type Dismissal Regular Dismissal			

A full display of a municipal court case will include the case number, defendant's name, the date the case was filed, when the case was entered, the next court date, time and room, the defendant information, the defendant license information, vehicle information, violation information (location, date, time), issuer information (officer name, DSN, ticket number, police report number), DOR information, charge information, fees assessed, transactions, bond information, case continuance history, defendant attorney, witness information and assessments. When you see a blue underlined link under court continuance history in the Ref # column, you can click it to go to the warrant information.

The look and content of the St. Louis County Court information will vary from the other courts as they are not a user of the REJIS Court system.

TRAFFIC FILINGS

This file contains the traffic cases that were filed in the St. Louis City Municipal Court. The current day cannot be selected and only one week's information is available. The dates are listed in most recent order. The information can be viewed or exported to a file.

ARREST SUMMARY

This file contains a summary of all arrests in the St. Louis and Kansas City areas. The information is kept online for the past six days. The current day cannot be searched; the dates are listed in most recent order. The information includes the person's name, address, race, sex, age, ORI of arresting agency and charge.

CONFINEMENT INFORMATION

This database contains information about the confinement of individuals incarcerated in the St. Louis City, St. Louis County and Jefferson County corrections system. Select the jail(s) you wish to search. An inquiry can be made using either Name or SSN. Although the SSN will not be visible on the record, the ability to search by it is an option. However, be aware that there are no edits for SSN so the number entered is the number you will receive back. It will be the attorney's responsibility to verify that the information returned is their client's information. The data provided contains a description of the individual, Inmate number, booking number, date/time of confinement, and current institution location of that individual.

Back New Search	Fillit		
Confinement			
Name BROWN, WILLIAM .			
Race WHITE	Sex MALE	Booking # 201.	
DOB 06/22/1		IMN 177	
Height 5111	Weight 195		Confined 8/16/2013 6:33:41 PM
Hair BROWN	Eyes BROWN		Agency St Louis County Justice Center
Complexion FAIR			Instutition ORI MO095013C
OLN TO	State MU		Institution Name St Louis County Justice Center
POB SOUTH CAROLINA			
End Of Record			
. Name			

- 4. Confinement date, time
- Commement date, time
 Place of incarcerations and agency identifier
- Operator License Number/State
- 7. Place of Birth

To get more information about a particular record, the agency entering the record must be contacted. The Agency file can be used to obtain phone number and address information.

ADMINISTRATION FUNCTIONS

If you are not the firm's User Administrator, you will only see two buttons at the bottom of the Main menu; Billing and Activity.

BILLING

There are two billing reports available: User Activity and Client Activity. Everyone in the firm can view these reports. These reports will be retained for one year on-line; however, you can only search a three month range at one time. The Daily Usage Report has been eliminated from the billing reports and this information is now available under the Activity Reports.

Billing Reports Select Report Type* Total By User Total By Client Enter Search Information		
Activity From *	To	
Baker & Tracy		
Run Report Reset		

All billing information is current as of the previous day. Select the type of report you wish to view and choose a date range. If you only enter a single day, the system will search from that day to the previous day.

ACTIVITY

A recently added feature is a report which shows all activities for a firm. The report shows each username, the date and time of activities, what type of search was submitted (i.e. DOR, Court, etc.), the cost and the search criteria they used (i.e. name of person, driver history number, etc.).

If you are the firm's user administrator, you can see activity reports for everyone in the firm that has a MoBar Net User ID. If you are not the user administrator, you can only see your own activity. Select the time for which you want to view activity. You can also choose to view activity for a specific Client ID or if you leave the box empty, you will see all activity/searches. If you are the User Administrator, you can choose to view all firm activity or just activity by a specific Client ID or User ID.

Activity Reports
Enter Search Information
Activity From * 11/1/2013 💆 To 11/17/2013 💆
Client ID
User ID
Search Reset

Below is an example of a firm activity report run by a User Admin, which shows activity for all members of the firm. When viewing activity, you can choose to only see billable activity.

Activity	Activity Report For Date Range: 1/1/2014 thru 1/6/2014 Print								
🗆 Only S	🗌 Only Show Chargable 🛛 🗐 Show Logon Searches								
Back New Search Next> Records 1 to 200 of 353 records found.									
<u>Date</u>	Session Start	Session End	<u>User Name</u>	Activity	Inquiry	Price	<u>Client ID</u>		
01/06/2014	07:35 PM	07:35 PM	Brown, Robert	Session		\$0.00	6666		
01/06/2014	07:35 PM		Brown, Robert	Logout		\$0.00			
01/06/2014	07:35 PM	07:35 PM	Brown, Robert	Session		\$0.00			
01/06/2014	07:34 PM		Baker, Hannah	Logout		\$0.00	4646		
01/06/2014	07:34 PM		Baker, Hannah	Arrest Summary	Date: 12/30/2013; Area: ST LOUIS	\$5.00	4646		
01/06/2014	07:31 PM		Baker, Hannah	Court Index	Court: WOODSON TERRACE MUNICIPAL; SearchType: NAME EXACT; Last Name: BROWN; First Name: ROBERT	\$0.00	4646		
01/06/2014	07:31 PM		Baker, Hannah	Court Index	Court: WINFIELD MUNICIPAL; SearchType: NAME EXACT; Last Name: BROWN; First Name: ROBERT	\$0.00	4646		
01/06/2014	07:31 PM		Baker, Hannah	Court Index	Court: WELLSTON MUNICIPAL; SearchType: NAME EXACT; Las Name: BROWN; First Name: ROBERT	t \$0.00	4646		
01/06/2014	07:31 PM		Baker, Hannah	Court Index	Court: WEBSTER GROVES MUNICIPAL; SearchType: NAME EXACT; Last Name: BROWN; First Name: ROBERT	\$0.00	4646		

Underlined columns can be sorted. You can also view activity under the Change Client ID arrow by clicking the History option. If a Client ID has been entered, you will see the activity history for that Client ID. To view all clients' activity, change the Client ID to blank and then choose History. Activity for individuals can also be viewed from the Select User Activities arrow by choosing Profile – View Activity.

ADMIN

You will only see this button if you are the firm's User Administrator. The default is the Users screen.

Baker & Tracy Welcome Brown,	Robert [\$a12555] (USERADMIN) Log out
Admin Users	Users
Firms	Partial C Exact C Like Show Inactive Last Name First Name Firm Name Firm Number Search Reset Baker & Trac

If you leave the boxes empty and click Search, you will see a list of all users for your firm.

ser	S						
۲	Partial C Ex	act C	_ike 🗆 🗆 S	how Inactive			
La	nst Name F	irst Name	e Firm N Baker	lame Firm Numb	er Search	Reset	Print
	/\ssign "N	ames in	italic bold r	nean they are defai	It firm for the user '		
- Add L	"N "N Jser	ames as ames wi	s link (with L th asterisk	Jnderscore) mean t (*) before them mea	hey are email capa an they are setup a:	ıble." s UserAdmin	for their firm.'
- Add L	"N "N <u>Jser</u> <u>Name</u>	ames as ames wi <u>User ID</u>	s link (with U th asterisk <u>User Status</u>	Jnderscore) mean t (*) before them mean Last Login	hey are email capa an they are setup as Assigned Firms	ıble." s UserAdmin	for their firm.'
- Add L Select	"N "N Jser Name Baker, Hannah	ames as ames wi <u>User ID</u> \$pl6001	s link (with U th asterisk <u>User Status</u> Active	Inderscore) mean t (*) before them means Last Login 12/30/2013 11:42 AM	hey are email capa an they are setup as Assigned Firms * Baker & Tracy (050	uble." s UserAdmin 105)	for their firm.'
- Add L Select Select	"N "N Jser Name Baker, Hannah Brown, Robert	ames as ames wi <u>User ID</u> \$pl6001 \$a12555	th asterisk	Underscore) mean t (*) before them mean Last Login 12/30/2013 11:42 AM 12/30/2013 12:36 PM	Assigned Firms * Baker & Tracy (050 * Baker & Tracy (050 * Baker & Tracy (050	uble." s UserAdmin 005) 005)	for their firm.'
+ Add L Select Select Select	"N "N Jser Baker, Hannah Brown, Robert Hill, Peggy	ames as ames wi <u>User ID</u> \$pl6001 \$a12555 \$a80513	s link (with L th asterisk User Status Active Active Active	Inderscore) mean t (*) before them mean (*) before the mean (*) before	Annote the department of the depart an they are setup a: Assigned Firms * Baker & Tracy (050 Baker & Tracy (0500	uble." s UserAdmin 105) 105) 5)	for their firm."
⊢ Add L Select Select Select Select	"N "N Jser Baker, Hannah Brown, Robert Hill, Peggy Horton, Gregg	ames as ames wi Spl6001 Sa12555 Sa80513 Sa80516	link (with L th asterisk <u>User Status</u> Active Active Active Active	Inderscore) mean t (*) before them mean 12/30/2013 11:42 AM 12/30/2013 12:36 PM 12/18/2013 11:25 AM 12/06/2013 10:31 AM	Assigned Firms * Baker & Tracy (0500 * Baker & Tracy (0500 * Baker & Tracy (0500 * Baker & Tracy (0500)	uble." s UserAdmin 105) 105) 5) 105)	for their firm."
► Add L Select Select Select Select Select	"N "N Jser <u>Name</u> Baker, Hannah Brown, Robert Hill, Peggy Horton, Gregg Jones, Susie	ames as ames wi Spi6001 Sa12555 Sa80513 Sa80516 Sa12333	User Status Active Active Active Active Active Active	Jnderscore) mean t (*) before them mea 12/30/2013 11:42 AM 12/30/2013 12:36 PM 12/18/2013 11:25 AM 12/06/2013 10:31 AM	Assigned Firms * Baker & Tracy (050) * Baker & Tracy (050) * Baker & Tracy (0500) * Baker & Tracy (0500) * Baker & Tracy (0500)	uble." s UserAdmin 105) 105) 5) 105) 5)	for their firm.'

If you click the Select button in front of a name, you will then see information about that user.

Users						
User						
Last Name * Baker	First * Hannah	Midd	le		Gen	~
Status * Active						
Bar Number	(a) Upload	Image				
Entered by: Baker, Sue (\$p	asmb1) at 12/03/2013	05:12 PM				
Changed by, baker, Sue (a	pasino 17 at 12/30/201	Save		Cancel /	Back]
Firm	Num Defau	It <u>User Type</u>	Status	Eff Date	End Date	Email
Select View Activity Baker	Trany 05005 V		Activo	12/3/2013		

You may then click on Select or View Activity. From the Select screen, you can view their activity (see Activity above) or change their email address.

Users

Assign To Firm	
Baker, Hannah(\$pl6001)	
Assign to Firm: Baker & Tracy 🛛 🕅 Set as Default Firm <u>V</u>	/iew Activity History
User Type: User Administrator Status: Active	
Effective: 12/3/2013 To:	
Email Address	No email address Last verified: 12/05/2013 04:14 PM
Entered by: Baker, Sue (\$pasmb1) at 12/03/2013 05:20 Pl	M
Changed by: Baker, Sue (\$pasmb1) at 12/03/2013 05:20	PM
Save	e Cancel / Back

You can also enter a single name on the Users screen to view information about a particular individual or to see if you had requested a user ID for that person.

	, name	First Name	Firm Name	Firm Number	Search	Reset	Pri
ba	ker	hannah					
signed	Firms colur	nn legend:					
Agricu.	- inter colui	in regente.					
• Ein	m in italic b	old is default firm	for the user				
		old to deludit inti	nor the user.				
- Fir	m ae link (w	(ith Underscore)	ie email canable				
• Fir	m as link (w	ith Underscore)	is email capable.	. for from			

Clicking on the +Add User link will provide you with an on-line way to request new users for your firm. Enter their Last Name, First Name, Middle Name and Generation, if any. Their status will default to Pending until a REJIS Administrator has created the ID. Enter their email address. This is a required field because the User ID will be emailed to the firm's User Admin and the password will be emailed to the person receiving the new ID. The email to the new user will request that they contact their User Admin for their User ID. Also, enter a bar number if the person is an attorney.

Users			
User			
Last Name *	First *	Middle	Gen 🔽
Status * Pending	Email Address *		
Bar Number			
		Save Car	ncel / Back

A REJIS administrator will check daily for new requests, set up the ID/password and e-mail the information as noted above.

By clicking on the Firm option, the User Admin can view information about the firm such as their Firm Number and if a Client ID is required or allowed.

Baker & Tracy	Welcome Brown,	Robert [\$a12555] (USERADMIN) Log out
Admin Users		Firms
Firms		
		Firm Name Firm Number App Name Status Search Print
		Baker & Tracy
		Firm Name Firm Number App Code Required Code Status
		Select Baker & Tracy 05005 MOBARNET Allowed Active

The mobile website is pa2.rejis.org/mobile.



The major difference between the mobile and desktop/tablet access is that a sub-set of the applications are available on a mobile device. After consulting with attorneys, we included Agency, DOR Driver History, DOR Vehicle Registration, Court, and Warrants as the most used applications.

The screens, we believe, are self explanatory and if you are a desktop user, will find them easy to use. The responses have been condensed to fit a smaller screen, but again, we are confident you will find them easy to interpret.

If you firm requires a client ID to be entered, you will see that message when you click the Log In button. If a Client ID is not required, you won't see the message but will go directly to the main menu.

Client ID Required	
Enter Client ID:	
Select	

This is what the main menu looks like. Tap the bar for the search you want to conduct. A Power Name search is available similar to what you can do on the desktop version. Responses are returned to the Response index from which you can choose to view the individual searches.

REJIS Admin Gue Baker	Need Help?
Power Searches	
Name	0
Basic Searches	
Agency	O
Courts	Ø
DOR Driver History	Ð
DOR Vehicle Registration	Θ
Warrants	Ð
Client ID: None	

Tap the DOR Driver History. Enter either a driver license number (OLN) or a name. Then tap search.

5 DOR Driver History Search 🗐
Need Help?
OLN #: Required
OR
Last Name: Required
First Name:
Middle:
Q Search
Client ID: None

The results will be returned as follows:

Tap the

Ω



SAMPLE, SAMPLE LOUISIANA Sex: F DOB: 07/24/1981 OLN: 123456789 Ht: 5-01 Wt: 105 Eyes: BLUE	
Residence Address 89SOUTH LOUISIANA, MO 63353	
Status MO: SUSPENDED Class: NON-COMMERCIAL Exp: 10/13/2000 Last Updated: 10/24/1997 Seq #: 972042870002	
Identification Card	
Convictions/Actions (1)	

As you keep tapping the green arrows, more information will be displayed.



Tap the top left corner to go back or tap the top right corner to see a menu of other options :



As with the desktop version, you will have a response list from which you can choose to view your inquiry responses.



You will not be charged when you select an inquiry off the response list.

You can choose to change your client ID at any time during the session by clicking on the button at the bottom of the screen:



If you have questions or need assistance, please call the REJIS Help Desk.

ATTACHMENT

MISSOURI DEPARTMENT OF REVENUE NOTES

Types of Licenses

DRIVER LICENSE (Class F)

You must have a Class F license to operate any motor vehicle other than one requiring the driver to have a Class A, B, C or E license. The holder of a Class F license may not drive a motorcycle unless the license shows an M endorsement (see Motorcycle License).

FOR HIRE LICENSE (Class E)

You must have a Class E license if you receive pay for driving a motor vehicle transporting 14 or fewer passengers, or if you will transport property for pay or as part of your job, such as a pizza or florist delivery driver. Anyone who regularly operates a motor vehicle for his or her employment, which belongs to another person and is designed to carry freight and merchandise, must also have a Class E license. The vehicle driven must be 26,000 pounds or less gross vehicle weight rating (GVWR) and not required to be placarded for hazardous materials.

MOTORCYCLE LICENSE (Class M)

You must have a Class M license or permit, or a driver license with the M endorsement if you operate a motorcycle or motor tricycle on public roadways. For more information about Missouri laws on motorcycles, please obtain a copy of the Motorcycle Operator Manual at Missouri State Highway Patrol testing stations or licensing offices.

NONDRIVER LICENSE/ID CARD (Class ND)

You may obtain a photo nondriver license for identification purposes only. The nondriver license may be used as a primary or secondary document for proof of identity.

DUPLICATE LICENSE

If your license is lost, stolen or destroyed, you must apply for a duplicate license. If your current license expires within the next 6 months, you may renew early rather than obtain a duplicate license.

COMMERCIAL DRIVER LICENSE (Class A, B, C or H)

You must have a CDL to operate a motor vehicle in any of these categories:

- Class A: Any combination of vehicles rated over 26,000 lbs, towing more than 10,000 lbs.
- Class B: Any single vehicle rated over 26,000 lbs, towing less than 10,000 lbs.
- **Class C**: Any single vehicle rated at 26,000 lbs or less, towing 10,000 or less. The Class C license applies only to hazardous material or passengers (16 or more).

Class H: Pick-up truck with fifth wheel mounting, towing a trailer, with combined weight rating over 26,000 lbs.

A Class A License includes Classes B, C and H.

A Class B license includes Class C.

A Class H license includes Classes B and C.

Driver License Restrictions

If you have a medical condition that impairs your ability to drive safely, you may receive a restricted license that will let you drive only under specific conditions. If you have a restricted license, it will have one or more of the restriction codes shown below. You may be required to take a driving test in order to have a restriction removed from your driver license. If you disobey the restriction(s), you can be charged with driving without a license and if you are convicted, the Department of Revenue will add points to your driving record. If you receive too many points, the Department of Revenue may also suspend or revoke your license.

RESTRICTION CODES

A Corrective Lenses	M Ext. on Foot Device
B Outside Rearview Mirror	N Leg Brace(s)
C Daylight Driving Only	O Foot Op Emerg Brake
D Auto Trans/Power Steer	P Accelerator Steering Column
E Seat Cushion	R Back Cushion
F Restricted to 45 MPH	T Right Outside Mirror
G 25 Mile Radius	U Uncoded Restriction
H Special Hand Devices	W W 3-Wheel Motorcycle Only
I Immediate License	Y Left Outside Mirror
J Electrical Turn	Z More than 5 Restrictions

L Non-airbrake CDL

An uncoded restriction is any restriction not listed here. Any law enforcement officer, judge or physician can ask the Department of Revenue to place restrictions on your license.

Intermediate License: Persons between the ages of 16 and 18 are eligible for an intermediate license, after at least six months with a permit, provided they have had at least 20 hours of verifiable behind-the-wheel practice. A parent, grandparent, or legal guardian must accompany this person to test for a license. A person with an intermediate license may not drive alone between 1 and 5 a.m., except to and from a school activity, job, or an emergency, unless accompanied by a licensed driver who is at least 21 years old.

The Point System

The Department of Revenue adds points to your record when it receives notice that you were convicted of a traffic violation while your vehicle was in motion.

The number of points you receive depends on the conviction. For example, you may receive 2 points if you are convicted of speeding (3 points for a state violation). But you may receive 12 points and lose your license if you are convicted of leaving the scene of an accident.

WHEN YOU HAVE FOUR OR MORE POINTS

If you accumulate a total of 4 points in 12 months, the Department of Revenue will send you a point accumulation advisory.

If you accumulate a total of 8 or more points in 18 months, the Department of Revenue will suspend your driving privilege.

- 1st suspension 30 days
- 2nd suspension 60 days
- 3rd or more suspensions 90 days

The Department of Revenue will revoke your driving privilege for one year if you accumulate:

- 12 or more points in 12 months
- 18 or more points in 24 months
- 24 or more points in 36 months

To reinstate your driving privilege for a point suspension or revocation you must provide the following: Non-alcohol related:

- Proof of insurance (SR-22)
- \$20 reinstatement fee

Alcohol related:

- Proof of insurance (SR-22)
- \$45 reinstatement fee
- Completion of a substance abuse traffic offender program (SATOP) or SATOP comparable program

Additional 2-point violations continued on next page.

DOR-899 (01-2012)

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asterisks (**) that were committed by a Commercial Driver L	icense	(CDL) holder whi	le operating a l	CMV or non-CMV	will be used toward CDI	L
iisqualification under §302.700 – 302.780, RSMo, and po	oints ar	re assessed aga	inst the base	driving privilege	under §302.302, RSMo).

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asterisks (**) that were committed by a Commercial Driver License	(CDL) holder while operating a	CMV or non-CMV	will be used toward CDL
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	STOP SIGN	2	2	1 - No Accident; 2 - With Accident	
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VEHICULAR MANSLAUGHTER* 12 12 12	VEHICULAR MANSLAUGHTER*	12	12	12	

(REV. 01-2012) Violations are listed separately by violation description as they would appear on the Missouri driver record. The points assessed for the violations vary, based on conviction under state law or county or municipal ordinance.



MISSOURI DEPARTMENT OF REVENUE DRIVER LICENSE BUREAU **MISSOURI DRIVER RECORD TRAFFIC**

VIOLATION DESCRIPTIONS AND POINTS ASSESSED

DRIVING WHILE YOUR LICENSE IS SUSPENDED OR REVOKED

TELEPHONE: (573) 751-4475 WEB SITE: www.dor.mo.gov

FORM 899 If you drive while your license is suspended, your driving privilege may be revoked for one year after conviction. If you continue to drive while your license is revoked, you may be convicted of a felony and have your license revoked again for one year.

POINT REDUCTION

When your driving privilege is reinstated, the Department of Revenue reduces your total points to 4. Every year you drive without getting new points on your record, the points will be reduced.

- 1 year total remaining points reduced by one-third
- 2 years remaining points reduced by one-half
- 3 years points reduced to zero

FAILURE TO APPEAR IN COURT FOR TRAFFIC VIOLATIONS (FACT)

When a driver fails to appear in court for a moving violation, the court will notify the driver within 10 days of the failure to comply that he or she has 30 days to pay the fines before the court notifies the Drivers License Bureau. When notified, the Drivers License Bureau will immediately suspend the person's driving privilege.

A driver who fails to comply will be suspended until the Bureau receives:

- Proof that the ticket is paid and
- A \$20 reinstatement fee.

A driver suspended for FACT may be reinstated in one of three ways.

- Taking the reinstatement requirements to his or her local motor vehicle/driver license branch or fee office. The information will be faxed to the Drivers License Bureau for review. A reinstatement letter will be prepared and faxed to the local office to be given to the driver. If the driver license was previously surrendered, a temporary driving receipt will also be faxed. The driver license will be mailed to the driver from the Central Office in Jefferson City.
- 2. Mailing the reinstatement requirements to the Drivers License Bureau, P.O. Box 3950, Jefferson City, Missouri 65105-3950
- 3. Bringing the reinstatement requirements to the Drivers License Bureau, Harry S Truman State Office Building, Room 470, 301 West High Street, Jefferson City, Missouri.

Operator Status Code/Description

Cancelled	Person cannot apply for a driver's license in this state.
Cancelled - S Surrender	Person surrendered Missouri license to another state but can legally operate a motor vehicle in this state using the out-of-state license.
Denied	Person's privilege to operate a motor vehicle in this state is denied.
Reinstated - Must Test	Person can legally operate a motor vehicle provided s/he passes required driver's license examinations.
Other Not Valid	Person's privilege to operate a motor vehicle is not valid.
Revoked	Person's privilege to operate a motor vehicle is revoked.
Revoked - Chemical or Abuse 8	& Lose Person's privilege to operate a motor vehicle is revoked.
Suspended	Person's privilege to operate a motor vehicle is suspended.
Valid	Person can legally operate a motor vehicle.
Valid - Registration Suspension	n
	Person can legally operate a motor vehicle, but the registration of the vehicle is under suspension.
Valid Expired	Person cannot legally operate a motor vehicle until s/he renews license.
Walk - In Eligible	Person's driving privilege is reinstated, but s/he needs to apply for/renew driver's license.
Walk - Reinstated Must Test	Person's driving privilege is reinstated, but s/he must pass the required driver's license examinations before being legally able to operate a motor vehicle.
Walk - In Valid	Person can legally operate a motor vehicle.

Commercial Status Code/Description

Cancelled	Person cannot apply for a commercial (Class A, B or C) license in this state.
Cancelled - CDL	Person's privilege to operate a commercial (Class A, B or C) motor vehicle is cancelled.
Denied	Person's privilege to operate a commercial (Class A, B or C) motor vehicle is denied.
Disqualified	Person's privilege to operate a commercial (Class A, B, or C) Motor vehicle is disqualified.
Disqualified - Serious V	iolation Person's privilege to operate a commercial (Class A, B or C) motor vehicle is disqualified
Other Not Valid	Person's privilege to operate a commercial (Class A, B or C) motor vehicle is currently not valid.
Revoked	Person's privilege to operate a commercial (Class A, B or C) motor vehicle is revoked.
Revoked CDL	Person's privilege to operate a commercial (Class A, B or C) motor vehicle is revoked.
Revoked - Chemical or Abuse & Lose	
	Person's privilege to operate a commercial (Class A, B or C) motor vehicle is revoked.
Suspended	Person's privilege to operate a commercial (Class A, B or C) motor vehicle is suspended.
Valid	Person can legally operate a commercial (Class A, B or C) motor vehicle.
Valid Expired	Person cannot legally operate a commercial (Class A, B or C) motor vehicle until commercial class license is renewed.
Walk-in Restored - Mus	st Test Person cannot legally operate a commercial (Class A, B or C) motor vehicle until s/he passes required examinations.
Walk - In Valid	Person can legally operate a commercial (Class A, B or C) motor vehicle.

Sequence Number

Number that can identify where and when a particular driver obtained his/her most recent operator's license picture.

Example Seq. number:



Case numbers represent the type of suspension/revocation on a person's driver record. Case numbers are two alpha characters followed by seven numerics.

- AC Accident/Security/Mandatory Actions
- AD Administrative DWI individual was arrested with .13% or higher blood alcohol content.
- AL Abuse and Lose a minor was found to possess alcohol or any individual found to be in possession of a controlled substance
- CH Chemical (refusal to Submit) Actions
- CM Commercial Disqualification
- CT Citation actions
- CV Compact Violation Individual failed to comply with the terms of an out-of-state traffic citation.
- DL0000001 Refusal to submit to a chemical test. Driver refused a law enforcement officer's request for a chemical test. All refusals have the same case number.
- DL0000002 Citation Individual was requested by the Director to take a physical examination.
- DL0000003 Citation Individual was requested by the Director to take a driving exam. Individual failed the requested road test.
- DL0000004 Citation Individual failed to appear for the requested physical and/or road test when requested by the Director.
- FA Failure to Appear (old NRVC or CV) Actions
- FJ Judgement Actions
- FP Suspension/revocation for an accumulation of points (convictions).
- FJ Court Judgement issued as a result of an accident.
- ID Issuance Denial (old "F" denials or temporary cancel, NDR) Actions
- IN Failure to Maintain Proof (old resuspension actions due to SR-22 cancellation)
- JV Juvenile (old "F: denials) Actions

- LB Lieu of Bail Actions
- ME Mentally Incomp Actions
- MF Misrepresentation of fact on the driver's license application or when taking a test.
- MI Mandatory Insurance suspension for lack of financial responsibility.
- MR Misrepresentation of Fact Actions
- ON Officer Notice (Mandatory Failed to show proof)
- OS Out-of-State accident suspension uninsured Missouri resident is involved in an accident and fails to comply with the other state's accident laws.
- PT Point Actions (old FP actions)
- SR Security Accident (old cases prior to 4/20/02)